

Course Requirements:

- Students are expected to attend each scheduled class period prepared to turn in assigned work and to discuss assigned reading. Points will be received for classroom attendance (3 points per class) and participation (2 point per class). Missing class will result in missing 5 points. (21% of grade) Attending class to gain information regarding your work with the children is essential. *Excessive absences from class may exclude you from working with the children at the instructor's discretion.*
- Each class period will include lecture, whole group discussions, and small group work. This work cannot be made up. There will also be information presented in class that will not be in the reading material. Students will be tested on all reading and classroom information.
- **Late work turned in after due date will receive half credit up to one week. Work turned in more than one week late will not be accepted. Calendar is tentative and may change. Students are responsible to keep updated on calendar changes. Make sure you have the phone numbers of peers in case you must miss class. No makeup testing will be provided.**
- The Practicum component of this class requires **3 consistent and consecutive hours weekly** at designated College selected quality Children's Programs within the community for 14 weeks beginning the week of **9/8** and ending the week of **12/8** for a total of **42** hours of experience working with young children. (12% of grade)
- While at your Practicum Site students will be required to work directly with the children utilizing the components of developmentally appropriate practices and following the ethical code of conduct under the guidance of a supervising teacher. Students will also receive 2 participation points revolving around professional behavior for each Practicum session and update submission of observations and activities. (8% of grade) Students are responsible to make sure that their hours at the center are consistently, honestly and accurately documented. A Practicum Hours Time Sheet is included in this packet. Keep track of your hours on this sheet. I will keep track of your hours through the signatures times and days on your journal pages. **BE AWARE YOU ARE REQUIRED TO FULFILL YOUR PRACTICUM HOURS EACH WEEK EVEN IF YOUR REGULAR DAY FALLS ON A HOLIDAY FOR YOUR PRACTICUM SITE OR FOR RIO HONDO. PLAN AHEAD SCHEDULE YOUR ALTERNATIVE HOURS IN ADVANCE SO YOU DO NOT GET BEHIND.**
- The classroom instructor will visit the Practicum Sites to observe students working with the children. It is extremely important that students keep the instructor informed regarding schedule changes and that students are consistent in being at the center during their assigned hours. *Practicum participation points will be lost if students do not follow through with this responsibility.*
- When you are unable able to carry out your lab hours you need to call the Practicum Site and the classroom instructor. Practicum hours must be made up within one week of the missed hours by appointment with the Practicum Site. *One observation and one activity only may be made up in a three hour period. The necessary preapproval must be gained for activities made up during finals week before they may be carried out. Excessive absences during practicum hours may warrant being dropped from the course or severe point penalties at the instructor's discretion.*
- **Our practicum sites are gracious to allow us to fulfill our hours and do our activities and observations under their supervision and with the children enrolled in their programs. It is crucial that you are dedicated once enrolled to successfully complete this course. If you are not dedicated please drop the course now otherwise you will let Rio Hondo, the Child Development Department, your peers, the practicum site programs and particularly the children down (they count on and deserve consistent adults in their lives). We all count on you to keep this experience professional and productive for all involved.**
- State law requires that adults working with young children possess verification of **TB testing within the last year** and current until the end of the semester. . Students will not be allowed to complete practicum hours until verification is presented with one copy submitted to the

center and one to the practicum instructor on the date indicated in the syllabus or Practicum participation points will be forfeited.

- Some programs require Background Clearances at student expense. Be aware sometimes clearance can take up to three weeks take care of this as soon as possible.
- Early grade reports can be received with a self-addressed stamped envelope. E-mails requesting grades will not be responded to.
- Students who earn a grade of “D” or “F” at the drop date may be dropped by the instructor if it is impossible to raise that grade by the end of the semester. It is wise not to count on this if you can not complete the course drop the course yourself to be safe.
- Students who miss the first class period without contacting the instructor may be dropped from the course.
- ONLY ENROLLED STUDENTS MAY ATTEND CLASS. Children are not allowed in the classroom or left unattended in the library or hallways. Please make other arrangements for your children.
- Students who speak with a low pitch or low volume voice should sit in the front of the classroom in order to allow your comments to be heard by the instructor.

Course Work

Quizzes- 4 Quizzes will be given on the dates and focusing on the material indicated below. A scantron and #2 pencil will be needed for each quiz. Quizzes will include multiple choice, true/ false and matching questions. Each quiz will be worth 25 points. (26% of grade) **No makeup quizzes will be given. You are welcome to arrange to take a quiz early if you must miss class the day of a quiz.**

Quiz #1 T 9/22

Week Intro & 5, Readings 1-3, Internet

Quiz #2 T 10/20

Week 3, 10 Reading 5

Quiz #3 T 11/17

Week 6-9 & 11, Readings 6

Quiz #4 T 12/8

Week 1, 2, 4 & 12 Readings 7 -10

Observations- Observation of the development of the children as a group and the individual children in the classroom is a key component of developmentally appropriate practices. Utilizing the textbook students will complete 8 classroom observations (5 points each) while completing Practicum hours. Observation information will be gathered as the students work directly with the children and observation forms will be completed after lab hours are completed. (11% of grade)

- Interview and Policies
- Setting Observation
- Motor Checklist
- Work Sample
- Time Sample
- Speech and Language Checklist
- Frequencies
- Running Record

Child Activities- Students will plan and carry out 5 developmentally appropriate activities utilizing course observation information, readings and class work (10 points each) with the children at your Practicum Site. There are forms for each of the activities included in your fieldwork notebook available at the college bookstore. **Both the course instructor and your supervising teacher must approve plans before carrying them out with the children.** Changes requested by the instructor and supervising teacher must be reflected in the written plan and implementation of the activity with the children. **Activities may not be carried out without approval of the instructor and supervising teacher.** The instructor must have a copy of the

supervising teacher signed form approving the activity before it is carried out with the children. Lab participation points will be lost if students do not carry through with this requirement. (13% of grade) An activity form is found in this packet for your reference.

Activity Number	Activity	Instructor Approval	Copy of Supervising Approval	Carry out Week of	Evaluation Due Week of
1	Motor	9/15	10/6	10/6	10/13
2	Creative Art	10/6	10/20	10/27	11/3
3	Dramatic Play	10/20	11/3	11/10	11/17
4	Cognitive	11/3	11/17	11/24	12/1
5	Language	11/17	12/1	12/8	12/8

Journal- In application learning reflection of your experiences is an essential component. Each week you will answer questions related to the reading, observation and activity topic and attach this journal sheet with your observation and activities. Each journal submission is worth 2 points. Journal pages are in the fieldwork notebook available at the college bookstore. (8% of your grade).

Participation- A portion of your participation grade will include a civility component in order to maintain an environment that is conducive to learning. This component also applies to your lab work. Students are asked to refrain from arriving late or leaving early, **using cellular phones (turn them off or on vibrate), text messaging**, eating or drinking in class (water allowed), making inappropriate or offensive comments, sleeping, talking or whispering with peers or passing notes and leaving their seat during lecture periods. Students are also expected to keep an open mind and to be respectful and **nonjudgmental** of diverse views and practices. **The focus of our work in this class is on your interactions with the children. Please keep this in mind when making comments in class or completing your assignments.** Points will be deducted from your participation grade for lack of compliance with these criteria at the instructor's discretion. (8% of grade) **Students who leave their seat during lecture periods will lose participation points.**

Grading-

Attendance (3 per class)	48	(13% of grade)
Quizzes (4 @ 25 points)	100	(26% of grade)
Activities (5 @ 10 points each)	50	(13% of grade)
Observations (8 @ 5 points)	40	(11% of grade)
Journal (14 @ 2points)	28	(8% of grade)
Practicum hours (14 x 3 hrs weekly)	42	(12% of grade)
Participation (2 point per class)	32	(8% of grade)
Practicum Participation (2 points per week)	<u>28</u>	(8% of grade)
Total	368	

Grades will be given based on points accumulated during the semester. The grade breakdown is given below on a percentage basis.

A	90-100%	331 – 368
B	80 -89.9%	295 - 330.9
C	70-79.9%	258 - 294.9
D	60-69.9%	221 - 257.9
F	less than 60%	220 and below

Keep track of your scores below and keep track of your work. This will help me combat human error in record keeping and assist you in calculating your grade whenever you are interested. In order to calculate your grade total all of the points possible so far and the points you have received so far. Divide the larger number into the smaller number. You will receive a number of .99 or below (.99 equals 99%). Compare your percentage to the percentages above.

Item	Possible	Your Score
Quiz 1	25	
Quiz 2	25	
Quiz 3	25	
Quiz 4	25	
Observation A	5	
Observation B	5	
Observation C	5	
Observation D	5	
Observation E	5	
Observation F	5	
Observation G	5	
Observation H	5	
Activity 1	10	
Activity 2	10	
Activity 3	10	
Activity 4	10	
Activity 5	10	
Journal (2 points per week)	30	
Attendance (Keep track of your absences subtract 3 points for each absence.)	48	
Participation (Keep track of your absences and when you arrive late or leave early. Subtract 2 point for each absence and 1 point for each late or leave early) STUDENTS WHO ARRIVE AFTER THE BREAK OR LEAVE AFTER THE BREAK WILL LOOSE 2.5 POINTS.	28	
Practicum Participation	32	
Practicum Hours	42	
TOTAL	368	

Grade Scale Quiz

- A 25 – 22.5
- B 22 - 20
- C 19 – 17.5
- D 17 - 15
- F Below 15

Classmates:

1. Name _____
Phone or email _____
2. Name _____
Phone or email _____
3. Name _____
Phone or email _____
4. Name _____
Phone or email _____
5. Name _____
Phone or email _____

Student Learning Outcome:

Given the sequence of physical, social/emotional and cognitive/language development from birth to adolescence list the critical components related to implementing children's educational programs necessary to meet the age appropriate aspect of Developmentally Appropriate Practices.

Class Calendar***

	DATE	TOPICS	WEEK	READINGS	DUE
1	T 8/25	Preparing for Practicum Theories/Ed Philosophies			TB/LS/Transcripts Bio/Picture
2	T 9/1	Professionalism/Ethics DAP	INTRO	Internet Article 1	Practicum Agreement Preparation Visit to Site
3	T 9/8	Environment			Teacher Interview Policies (A) First Practicum hours
4	T 9/15	Guidance	5	2 & 3	Motor Activity (1)
5	T 9/22	Quiz #1 Physical Skills	3	4	Setting Ob. (B)
6	T 9/29	Physical Skills			Motor Checklist (C)
7	T 10/6	Creative <i>Motor Activity (1)</i>	10		Creative Art Activity (2) Work Sample (D) *T1
8	T 10/13	Creative		5	**1F
9	T 10/20	Quiz #2 Creative	11		Dramatic Play Activity (3) T2
10	T 10/27	Cognitive <i>Creative Art Activity (2)</i>	7 8		Time Sample (E)
11	T 11/3	Communication	6	6	Cognitive Activity (4) T3/2F
12	T 11/10	Communication <i>Dramatic Play Activity (3)</i>	9		S&L Checklist (F)
13	T 11/17	Quiz #3 Safety & Health/Self- Concept	2 & 12	7	Language Activity (5) T4/3F
14	T 11/24	Social Skills <i>Cognitive Activity (4)</i>	4	8 & 9	Frequencies (G)
15	T 12/1	Attachment and Separation Group Project	1	10	Running Record (H) T5/4F
16	T 12/8	Quiz # 4 FINAL <i>Language Activity (5)</i>			Last Practicum Hours 5F Final Evaluation

*T=supervising teacher activity approval

**F=finished activity and evaluation

Carry this activity out during this week

* ** Tentative calendar students are responsible to keep updated. Make sure to get the name and phone number of three or four of your classmates to allow you to get that information when you can't be in class. You will always miss something important!

**CD228-Early Childhood Education Practicum
Child Activity Plan**

Student Name _____

Activity Type and Number _____

Activity Title _____

Objective: **(use outcome verbs from Bloom's Taxonomy)**

The children will

Why is this activity individually appropriate **for this specific group** of children? **Do not tell me it is age appropriate.**

Number of Children _____ Specific Location _____

Materials you will use:

Transition you will use to **capture** the children's attention:

Step by step procedures you will follow:

PREAPPROVAL:

Practicum Instructor Signature _____ Date _____

Supervising Teacher Signature _____ Date _____

Supervising teacher's evaluation of activity:

___ Organized	___ Developmentally Appropriate
___ Flexible	___ Matched children's interests
___ Effective	___ Matched children's abilities

Supervising Teacher Signature _____ Date _____

Student Evaluation:

Did the activity fulfill your **objective (Discuss your objective from the top of the page)?** How?

How would you expand on or change this activity? (Don't say I wouldn't)

CD 228-Early Childhood Education Practicum
Practicum Hour Time Sheet
Fall 2009

Student Name _____ Supervising Teacher _____

Week of	Week	Day/Date	Specific Time (i.e.8am-11am)
9/8	3		
9/15	4		
9/22	5		
9/29	6		
10/6	7		
10/13	8		
10/20	9		
10/27	10		
11/3	11		
11/10	12		
11/17	13		
11/24	14		
12/1	15		
12/8	16		

Total Hours _____
42 Hours Required